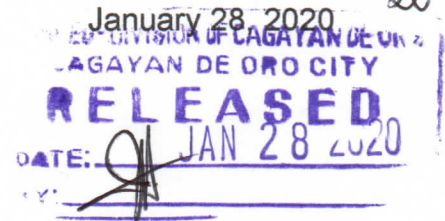




Republic of the Philippines  
**Department of Education**  
REGION X  
DIVISION OF CAGAYAN DE ORO CITY

School Governance and Operations Division



**MEMORANDUM**

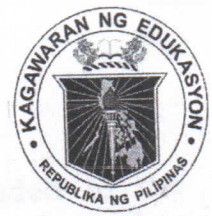
To: Derrold Marl S. Aves  
SEPS - HRDS

1. Relative to the herein attached Regional Memorandum No. 44, s. 2020 re: **ORIENTATION WORKSHOP ON THE HUMAN RESOURCE INFORMATION SYSTEM (HRIS) MODULE AND GATHERING OF INFORMATION FOR ADDITIONAL UTILITIES RELATED TO TRAINING**, you are hereby directed to attend the aforementioned activity on January 29-30, 2020 at Dynasty Hotel, Cagayan de Oro City.
2. In view hereof, travel and other incidental expenses of the participants will be charged to local funds/DCP/ISF funds, subject to the usual accounting and auditing rules and regulations.
3. Compliance of this Memorandum is desired.

  
**CHERRY MAE L. LIMBACO**  
Schools Division Superintendent



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City  
Telephone: (08822)-8550048



**DepED-X**  
 Cagayan de Oro City

January 16, 2020

**REGIONAL MEMORANDUM**

No. 44, s. 2020

JAN 22 2020  
 596  
**RELEASED**

**ORIENTATION-WORKSHOP ON THE HUMAN RESOURCE INFORMATION SYSTEM (HRIS) TRAINING MODULE AND GATHERING OF INFORMATION FOR ADDITIONAL UTILITIES RELATED TO TRAINING**

To: **Schools Division Superintendents**  
**All others concerned**  
*This Region*

1. The Department of Education (DepEd) Region X, through the Information and Communications Technology Unit (ICTU), will conduct the **Orientation-Workshop on the Human Resource Information System (HRIS) Training Module and Gathering of Information for Additional Utilities Related to Training** at Dynasty Hotel, Cagayan de Oro City, on January 29-30.
2. The participants of this orientation-workshop are the SEPS/designate HRTD and HRTD SEPS.
3. This activity is aimed at the following:
  - a. Ensure the efficiency of deployment and utilization for effective implementation of DCP in line with the thrust and priorities of the Department of Education; and
  - b. Orient the HR Personnel to the unified Human Resource Information System in the region.
4. The identified DepEd Region X facilitators during the workshop are as follows:

Name	Position/Designation	Office/Division/School
<b>Regie Catedral</b>	IT Officer	Ozamiz City
<b>Joynilenge Lavador</b>	EPS II/Programmer-designate	Bukidnon
<b>Arsenio Quibedo</b>	Teacher II/Programmer-designate	Camiguin
<b>Freddiejun Delig</b>	IT Officer	Misamis Oriental



*The LEARNER: The heart of DepEd Region X.*





5. Board and lodging of the participants will be downloaded to the Division of Misamis Oriental while their travel expenses shall be charged to their local funds/DCP/ISF funds, subject to the usual accounting and auditing rules.

6. The participants are expected to be at the venue on January 29, at 8:00 a.m. Check-out is on January 30, at 12:00 noon. First meal is morning snacks on January 29, and last meal is lunch on January 30.

7. For additional information on the summit, please contact Elson C. Jamero, Information Technology Officer I, DepEd Region X, at [elson.jamero@deped.gov.ph](mailto:elson.jamero@deped.gov.ph).

8. Immediate and wide dissemination of this Memorandum is desired.

**DR. ARTURO B. BAYOCOT, CESO III**  
Regional Director

\* Orientation-Workshop on the Human Resource Information System (HRIS) Training Module and Gathering of Information for Additional Utilities Related to Training at Dynasty Hotel, Cagayan de Oro City, on January 29-30.

ORD-ICTU/elson

This activity is aimed at the following:

The identified DepEd Region X instructors during the workshop are as follows:

DepEd Division Office - Misamis Oriental	IT Officer	Chairman
DepEd Division Office - Misamis Oriental	IT Officer	Participant
DepEd Division Office - Misamis Oriental	IT Officer	Participant
DepEd Division Office - Misamis Oriental	IT Officer	Participant
DepEd Division Office - Misamis Oriental	IT Officer	Participant